

MEMORANDUM OF UNDERSTANDING RELATING TO SUSTAINABLE
DEVELOPMENT GRANTS

(Effective _____, 2020)

This Memorandum of Understanding (MOU) is adopted by Week of Compassion (WOC) acting through its Board of Stewards, a manifestation and fund of the Christian Church, (Disciples of Christ) and the Division of Overseas Ministries/Global Ministries (DOM), a General Ministry of the Christian Church, (Disciples of Christ) acting through the common Board of Global Ministries.

Whereas, WOC and DOM are each manifestations of the Christian Church, (Disciples of Christ) and have a long history of cooperation with each other in service and mission within the Christian Church, (Disciples of Christ), and

Whereas, WOC and DOM desire to continue to cooperate with regard to supporting and funding projects relating to sustainable development, and

Whereas WOC and DOM recognize that sustainable development is an area within the interest and scope of work and support of both WOC and DOM, and

Whereas WOC and DOM recognize that a MOU may promote communication and efficient use of resources to the benefit of the people and ministries served by WOC and DOM, and

Whereas the mission of DOM will be enhanced from access to WOC resources in order to reliably fund projects fostering sustainable development, and

Whereas the mission of WOC will be enhanced by the assistance provided from DOM in qualifying sustainable development projects and providing reporting of activities and use of funds so that WOC may remain accountable to its donor base,

Therefore it is agreed:

1. WOC is committed to funding sustainable development through Sustainable Development Grants submitted by and through DOM as funds allow.
2. Sustainable Development Grants are Grants in compliance with the Purpose, Priorities, and Guidelines of WOC and meet the criteria for Sustainable Development Grants. Grants are considered by the Board of Stewards of WOC in its regular budgetary process and are subject to the availability of funds. Copies of the current documents are attached hereto.
3. WOC will communicate to DOM as early as practicable any changes in WOC Purpose, Priorities, and Guidelines, and changes to WOC criteria for Sustainable Development Grants in order to minimize any disruption in applications or ongoing projects. WOC and

DOM anticipate that 90 days before application due date would be considered adequate notice.

4. DOM recognizes that WOC must demonstrate oversight of responsible use of funds in order to remain accountable to its purposes and its donors. Reporting permits WOC to demonstrate success which in turn generates additional response from donors.
5. DOM recognizes that WOC operates on an annual reporting basis and after approval of a grant application, annual reports of activity and finances will be required to be made to WOC. Such reports could consist of audited financial reports if available but WOC recognizes that such audited reports are not always available. If audited reports are not available then reporting could consist of schedules, ledgers, or lists of line item expenses incurred incorporated into a table of uses. At a minimum reporting should show the money spent and demonstrate use of grant funds as anticipated in the Application. The reports should also include a narrative activity report.
6. The Vice Chair of DOM or another representative from its board may attend and observe WOC Board of Stewards meetings to facilitate communication and understanding of the work of WOC and DOM within the greater church.
7. WOC may designate a representative from its board to attend and observe DOM Board of Global Ministries meetings to facilitate communication and understanding of the work of WOC and DOM within the greater church.

This MOU may be amended at any time upon the agreement of both WOC and DOM and will be reviewed by both Boards not less often than every four years to determine if changes are needed. This MOU supersedes any prior understandings between WOC and DOM and any predecessors of each.

Date _____

Week of Compassion Board of Stewards

Cindy Kim-Hengst, Chair, Week of Compassion Board of Stewards

Division of Overseas Ministries/Board of Global Ministries

Deborah DeWitt, Chair, Board of Directors, Division of Overseas Ministries